

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 6, 2018
Secretary's Report

Present: Penny Wolfgang , Jeffrey Voelkl, Marjorie Franknecht, Carolyn Giambra, Philip Casilio
Marilyn Feuerstein, Michele Iannello-Ward

Excused Absence:

Unexcused Absence : Krista Stoklosa

Also Present: Roseanne Butler-Smith, Donna Kerr, Francina Spoth

1) Call to Order

Meeting called to order by Mr. Voelkl at 4:18 pm at the Audubon Library.

2) Approval of Minutes

The minutes of the January 23, 2018 and December 13, 2017 meeting were approved . Motion by Ms. Franknecht and seconded by Ms. Iannello-Ward. All approved.

3) Approval of Agenda

The agenda for today's meeting was approved.

4) Public Comment

None at this time.

5) Director's Report

A) Gala Update- Ms. Butler-Smith mentioned that raffle baskets were on display at Williamsville and Audubon Libraries until March 10. Update given on expenses, donors, sponsors and profits.

B) Library Overview-Informational sheet given to all Board members describing how the Amherst libraries work in conjunction with the Buffalo and Erie County Library (BECPL) and the State Department of Education, as well as the Town of Amherst.

Ms. Butler-Smith gave a detailed description of the process.

C) Trustees- Ms. Butler-Smith handed out a list of Trustees and their information.

6) President's Report

A.)Election of Officers-

President- *Mr. Jeffrey Voelkl*-motion to accept Ms. Franknecht, seconded by Ms. Wolfgang. Approved.

Vice-President-*Ms. Michele Iannello-Ward*- motion to accept by Mr. Voelkl and seconded by Ms. Franknecht. Approved.

Treasurer-*Ms. Marjorie Franknecht*-motion to accept by Ms. Giambra, seconded by Ms. Feuerstein. Approved.

Secretary-Ms. Penny Wolfgang-motion to accept by Mr. Voelkl, seconded by Ms. Franknecht. Approved.

Ms. Butler-Smith noted that two signatures are required on all checks. Mr. Peter Arnold, Clearfield Library Manager is authorized to sign if Ms. Butler-Smith and Ms. Franknecht (Treasurer) are not available. Ms. Giambra agreed to be an alternate signator as well. Mr. Voelkl motioned and Ms. Wolfgang seconded. All approved.

B.)Amherst Public Library Board of Trustees meeting schedule 2018-

April 19 - 4:15 pm @ Williamsville Library

May 24-4:15 pm @ Eggertsville- Snyder Library

July 12-4:15 pm @ Audubon Library

September 12-4:15 pm @ Clearfield Library

October 24-4:15 pm @ Eggertsville- Snyder Library

November 27 -4:15 pm @ Williamsville Library

7) Town of Amherst Council Members Report

- i) New Board members must sign Oath of Office Book-Ms. Butler-Smith and Ms. Spoth explained the procedure for signing the Oath of Office at Town Hall. Signatures required within 30 days of taking the Trustees position. Financial disclosure forms must be submitted as well.

8) Finances

A.)2018 Budget-

- i.)County Budget Bills Paid-motion by Ms. Iannello-Ward, seconded by Mr. Casilio. Approved.
- ii.)Williamsville Bills Paid-motion by Ms. Wolfgang, seconded by Ms. Giambra. Approved.
- iii.) Other Bills Paid -motion by Mr. Casilio, seconded by Ms. Wolfgang. Approved.

B.)2017 Budget -previous year's bills approved for payment.

i.)County Budget Bills

ii.) Williamsville Bills Paid

iii.)Other Bills Paid

C.) Town of Amherst Budget-2018- nothing at this time.

9) Unfinished Business

None at this time.

10) Trustees' Report

i) ACT meeting Saturday, March 10 @ Central Library. Ms. Feuerstein volunteered to represent Amherst Public Library.

11) Buildings

Audubon Library may close on March 22 due to a water problem on this campus that needs to be addressed. Full time staff will report at other locations.

12) New Business

Ms. Butler-Smith reported that the 2017 Census of Governments form was never sent to us. It is a required document. Ms. Tracy Palicki from Central Library's Business Office will complete it for us.

Ms. Butler-Smith also reported that Williamsville Farmers' Market will be held in the parking lot between the Williamsville Library and Amherst Town Hall starting this spring. She will explore the possibility of selling refreshments at the Market.

Concerts in Island Park may be held again this summer. Ms. Butler-Smith would like to sell hot dogs, pop, and other items during the concerts.

Ms. Butler-Smith gave handouts on county taxpayer investments.

Also Ms. Butler-Smith spoke of her trip to Albany to meet with our State Legislators and lobby for Library aid.

13) Correspondence

Ms. Butler-Smith presented two letters from children describing why they love the library.

14) Amherst Public Library Board of Trustees Meeting schedule for 2018

Next meeting is scheduled for April 19 ,4:15 pm @ Williamsville Library.

15) Adjournment

Motion to adjourn by Ms. Feuerstein at 5:51 pm. Seconded by Mr. Casilio.